



**MUNICIPALITY OF SOUTH WEST MIDDLESEX
COMMITTEE MINUTES**

FRIDAY, SEPTEMBER 6, 2019 1:00 PM
Council Chambers

MINUTES

COMMITTEE MINUTES

SOUTHWEST MIDDLESEX RECREATION COMMITTEE MINUTES

The Municipality of Southwest Middlesex Recreation Committee met in Regular Session in the Council Chamber on September 6, 2019 at 1:00 p.m.

MEMBERS PRESENT:

Allan Mayhew (Acting Chair presiding), Christa Cowell (audio – left call at 1:52 pm), Kim Garrison-Comartin, Kelly Moniz

REGRETS:

Secretary – Denny Giles

STAFF PRESENT:

Facilities & Recreation Manager – Steve MacDonald

ALSO PRESENT:

Acting Secretary – Melissa Tighe

1. CALL TO ORDER

Chairperson Mayhew calls the meeting to order at 1:00 p.m.

2. APPROVAL OF AGENDA

#2019-RC-001

Moved by: Kim Garrison-Comartin

Seconded by: Kelly Moniz

THAT the Recreation Committee Agenda dated September 6, 2019 be accepted with the addition of Payroll under section 4, part A, item 4 is approved.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of the Committee declaring a pecuniary interest and the general nature thereof, where the interest of a member of the Committee has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Committee and otherwise comply with the Act.

No declarations made.

4. BUSINESS

- a. Technical Business – documents reviewed with Committee
 - 1. Code of Conduct
 - 2. Procedure By-law
 - 3. Accessibility Training
 - 4. Payroll
- b. Committee Terms of Reference - reviewed
- c. Facilities and Recreation Business Plan - reviewed
- d. Facilities and Recreation Budget – reviewed

e. Suggestions for Future Agenda Items – discussion

#2019-RC-002

Moved by: Kim Garrison-Comartin

Seconded by: Kelly Moniz

THAT in view of the importance of the Facilities and Recreation Program, the Recreation Committee would like to advise Staff and Council of the Committee’s interest in attending the Economic Development meetings.

f. Appointment of a Chairperson

#2019-RC-003

Moved by: Kim Garrison-Comartin

Seconded by: Kelly Moniz

THAT Christa Cowell be appointed Chairperson of the Recreation Committee for a term ending December 2020.

5. NOTICE OF FUTURE MEETINGS (subject to change)

- Proposed Future Meeting Schedule:
 - December 10, 2019 – 5:30 p.m.
 - March 10, 2020 – 5:30 p.m.
 - June 9, 2020 – 5:30 p.m.
 - September 8, 2020 – 5:30 p.m.

6. ADJOURNMENT

The Chairperson adjourned the meeting at 2:17 p.m.

Chairperson

Secretary